

**TROWEL ASSOCIATES (PTY) LTD**  
**APPLICATION FORM FOR RESIDENTIAL ACCOMMODATION**

Documentation required from Applicant: copy of Identity Document; copy of latest pay slip (if self-employed a letter stating monthly earnings and a copy of the applicant's latest tax assessment or tax return); marriage certificate if applicable; one of the following not older than 3 months: rent statement, levy account or utility bill and a copy of a current bank statement. If applicable a copy of: passport, permanent residence and work permit.

**PERSONAL DETAILS**

Title:	First name/s:	Surname:			
Identity number:		Date of Birth:			
SARS Income Tax number:		Number of children:	Ages of children:		
Marital Status: Married		Single		Divorced	
				Widowed	
Work No:	Cell No:	Email:			

**OCCUPATION DETAILS**

Required date of occupation:	Number of people to occupy the flat:
Type of flat: One / Two / Three Bedroom	Flat no: (Subject to change)

**CURRENT ACCOMMODATION**

Address:			<b>Reference check (Office use only)</b>
Period of occupation:	Name of owner/caretaker:	Cell No:	
Home No:	Work No:	Email:	

**CURRENT EMPLOYMENT DETAILS**

Name of company			
Address:			
Period of employment:	Net salary:		
Position held:	Name of contact person:		
Work No:	Email Address:		
Additional Income:	Rental:	Maintenance:	Other:

**IF SELF - EMPLOYED**

Name of Company/CC/Partnership/Other:		
Registration number:		
Date first self-employed:	Net salary:	

**NEXT OF KIN (FAMILY MEMBER NOT LIVING WITH YOU)**

Title:	First name/s:	Surname:	
Address:			
<b>Relation: (Mother/Father/Sister/Brother)</b>			
Work No:	Home No:	Cell No:	
Email Address:			

**TRADE REFERENCES**

Company name	Telephone number	Account number	
1.			
2.			

**BANKING DETAILS**

Name of bank	Branch and branch code	Account number

I / we declare that the information we have given in this application form is true and correct to the best of my / our knowledge and that I / we have not failed to provide any information which, if the Landlord of the Premises had known such information, would not have allowed the application to be successful.

Signature \_\_\_\_\_

Date \_\_\_\_\_

# TROWEL ASSOCIATES (PTY) LTD

## CONSENT TO DO A CREDIT CHECK AND USE OF PERSONAL INFORMATION

I, \_\_\_\_\_ (Full Name, surname)

Identity Number \_\_\_\_\_

Address: \_\_\_\_\_

Hereby consent to and authorise the following TPN Subscriber: Trowel Associates (Pty) Ltd and or Alpine Property (Pty) Ltd, namely I-Digital, or their duly appointed agents to at any time:

### 1. Credit Check

- a) Use the information disclosed on this Application Form to verify same and to conduct the necessary reference checks.
- b) To contact, request and obtain information from any credit provider (or potential credit provider) or registered credit bureau relevant to an assessment of my behaviour, profile, payment patterns, indebtedness, whereabouts and creditworthiness;
- c) Provided a lease agreement has been concluded between me and Trowel Associates (Pty) Ltd, then to furnish information concerning my behaviour, profile, payment patterns, indebtedness, whereabouts and creditworthiness to any registered credit bureau or to any credit provider (or potential credit provider) seeking a trade reference regarding my dealings with Trowel Associates (Pty) Ltd and/or Alpine Property (Pty) Ltd.
- d) The Applicant acknowledges that this Application may be declined by Trowel Associates (Pty) Ltd and/or its Agent without having to provide any reason, therefore.

### 2. Consent to use of Personal Information

- a) The Tenant acknowledges that the Landlord and Agent (as the case may be) will collect, use and process the Tenant's Personal Information including finger prints for the purpose of:
- b) the Application Process and entering into this Lease Agreement;
- c) performing their obligations in connection with this Lease Agreement;
- d) pursuing their legitimate interests under this Lease Agreement, which will include the right to process the Personal Information of the Tenant in the event of a sale or prospective sale of the Premises; and
- e) the general administration of the relationship between Parties.
- f) enrolling the tenant on the Biometrics Access System;
- g) In addition to the foregoing provisions of this clause 2, both Parties undertake to ensure compliance with all Data Protection Legislation when processing Personal Information of the other Party.

Upon acceptance of this application by the Landlord and the conclusion of a lease agreement, I / we agree to pay a once off nonrefundable cash fee of R 150.00 per credit check.

Signed at \_\_\_\_\_ on this the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

WITNESS \_\_\_\_\_ CONSENTER \_\_\_\_\_